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ABSTRACT

The San Francisco Bay Area Social Responsibilities Round Table presents an annotated bibliography on grants and fund raising for libraries. The document is compiled in three sections--directories, resource centers, and books. The directories section covers both nationwide and California state publications and services and includes title, editor, publisher, address, price, frequency of publication, and a brief description. The section on resource centers lists federal and California state services, library funding sources and services, grantsmanship courses, special collections, and foundations. The largest part of the books section is devoted to the money game--foundations, proposal writing, obtaining grants, and fund raising. Other sections cover library fund raising, grant administration, revenue sharing, and charitable giving. All entries have complete bibliographic data, price, and a brief description. (LS)

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a basic bibliography

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WHILE YOU'RE UP, GET ME A GRANT: A BASIC BIBLIOGRAPHY ON GRANTS

This bibliography was compiled for the San Francisco Bay Area Social Responsibilities Round Table's workshop, "Indecent Proposals," presented at the California Library Association Conference December 2, 1975. It is intended as a starting point for anyone who is interested in getting grant money. We have listed basic sources, most of which are readily available. We have also included library funding sources and books on library fund-raising. In the "Resource Centers" section the emphasis is on California.

We began with three bibliographies compiled by librarians: "Resources for Grant Writers," (n.d.) by Marcia Keller, San Mateo County Library; "Grantsmanship and Fund Raising," (1974) by Gordon Brooks of SCAN; and "Liberating Largess; a Suggestive Resource List," (1972) by Georgia Mulligan of Information Unlimited. We have added and deleted, combined and updated - we would like to thank them all for giving us this basis to work with. We would also like to thank Harriet Collopy of the San Francisco Public Library Business Branch, who gave us a great deal of help.

For this second printing, we have made corrections and some minor revisions. We plan to continue to revise and update this bibliography and would appreciate any suggestions.

Nancy Elnor
Elizabeth Katz
Martha Powers
April, 1976

Bay Area SRRT, 2745 Stuart #3, Berkeley, CA 94705.

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Directories

FOUNDATION DIRECTORY 5th ed. Edited by Marianna O. Lewis. New York, Foundation Center, 1975. Dist. by Columbia University Press. $30.

The major directory of U.S. foundations. Lists non-profit, non-governmental organizations having assets of $1,000,000 or more, or those which made grants of $500,000 or more in one year. Arranged by state, then by name of foundation. Information includes purpose, financial data, person to contact, number of grants given and average amount of grants.

The Foundation Center also publishes:

FOUNDATION CENTER SOURCE BOOK 1975/1976 Edited by Terry-Diane Beck. Vol. 1, 1975. $65.

Gives basic data (updated from the Foundation Directory) on 100 of the largest grant-making foundations, profiles provided by the foundations, and detailed

lists of the grants made during the year by each foundation.

FOUNDATION GRANTS INDEX. 1974. $15.
A cumulation of the section of the same title published in "Foundation News" (see below). Foundations are listed by state. Information includes list of grants, amounts, recipients, and descriptions of grants. A good key word index, also a recipient index and a foundation index. (Also available on microfiche).

FOUNDATION NEWS. P.O. Box 783, Old Chelsea Station, New York, N.Y. 10011. Bi-monthly. $15/year.
Supplements and updates the Foundation Directory The major part of the magazine is the "Foundation Grants Index" section. Also includes feature articles geared toward foundation administrators, short news articles, and useful book reviews.

The Foundation Directory and Foundation Grants Index are available on Lockheed's DIALOG system. A search costs $60 per hour, and can be obtained at libraries that have on-line Lockheed/DIALOG. For further information: Lockheed Information Systems, 3251 Hanover St., Palo Alto, CA 94304. 415-493-4411 x45633.

ANNUAL REGISTER OF GRANT SUPPORT 1975-76. Marquis Academic Media, 200 East Ohio St., Chicago, IL 60611. 1975. $47.50.
A comprehensive guide to many different types of grant support, both governmental and private, for individuals. Arranged by broad subject areas (eg. Social Sciences) with subject, organization, geographic and personnel indexes.

THE GRANTS REGISTER 1975-77. Edited by Roland Turner. New York, St. Martin's Press, 1975. $17.50. Biennial.
International directory of scholarships, grants, awards and prizes available to individuals. Arranged by association, with subject index by country of residency. Primarily for graduate students, academic staff, and those desiring further professional, vocational, or occupational training.

A GUIDE TO CALIFORNIA FOUNDATIONS. Edited by Susan Clark Robinson, Patricia Tobey, and Mary Anna Colwell. San Mateo Foundation, 1204 Burlingame Ave., #10, Burlingame, CA 94010. 1976. $4.
Gives basic data - assets, contacts, sample grants - on 335 foundations that either give grants of at least $25,000 a year or have assets of over $500,000. 207 of the foundations are in Southern California, 128 in Northern California.

U S Government Sources

CATALOG OF FEDERAL DOMESTIC ASSISTANCE. U.S. Office of Management and Budget. GPO, Washington, D.C. 1975. $17.
Basic manual issued once a year in a looseleaf notebook, updated 6 months after publication. Gives full information on 1,009 federal programs. Easy to

use, with indexes by subject, agency and function.

COMMERCE BUSINESS DAILY. U.S. Dept. of Commerce, Office of Field Services, Washington, D.C. $75 annually.
A daily list of jobs, contracts, property, furniture, etc., that the government is seeking bids for. Occasionally calls for bids on literature searches, library surveys.

CUMULATIVE LIST OF ORGANIZATIONS. Internal Revenue Service. GPO, Washington, D.C. $9, including 2 supplements.
List of all organizations filed as non-profit.

INTERNAL REVENUE SERVICE FORMS 990-PF and 990-AR
The tax returns which private foundations are required to file each year are public information, and the IRS makes them all available on aperture cards. Information includes assets, money received, grants paid, officers and trustees or directors. Sets of cards are available at Foundation Center Repository Libraries. Copies are also available from IRS at $1 per page - orders take about 6 weeks to fill.

Here are two of several expensive services that we have not been able to examine. Because of the expense, they are not readily available except in institutions that have full-time development officers.

GRANT INFORMATION SYSTEMS. Oryx Press, 7632 East Edgemont Avenue, Scottsdale, AZ 85257. $375. Annual, quarterly, and monthly.

TAFT INFORMATION SYSTEM. Taft Products, Inc., 100 Vermont Avenue, N.W., Washington, D.C. 20005. $275. (Directory available for $85).
Information on 350 foundations. Available at Los Angeles Public Library.

Resource Centers

Federal & State Services

CALIFORNIA REGISTRY OF CHARITABLE TRUSTS
The California Registry of Charitable Trusts, administered by the California Department of Justice, maintains files of either the CT-2 or "Periodic Report Form" which is filed annually by the 14,000 charitable California organizations. These files are public and may be perused at any of the offices below; copies may be obtained at the Sacramento office. These records include names of officers, assets, investments, expenses, contributions made, and who received them. They are more detailed than the IRS forms.

Registry of Charitable Trusts
500 Capital Mall, Room 443
P.O. Box 13447
Sacramento, CA 95813
(916) 445-2021
hours: 8:30-4:30

California Dept. of Justice
State Building, Room 6000
350 McAllister Street
San Francisco, CA 94102
(415) 557-2544
hours: 8:30-4:30

California Dept. of Justice (213)620-3175
3580 Wilshire Blvd., Room 536
Los Angeles, CA 90020

The Registry of Charitable Trusts produces a two part Registry in computer print-out format. Pt. 1 is arranged alphabetically; pt. 2 is by primary purpose of organization: welfare, education, religious, community interests, general, and educational, which includes a sub-heading on libraries. The Registry includes address, private foundation status, total assets, total $$ distributed this fiscal year to date. Records are available approximately 6 months after filing date.
Copies of the Registry are also available from:

Dept. of Justice, Automated Information Services - Unit 3
P.O. Box 13307
Sacramento, CA 95813

Library Funding Sources and Services

U.S. Office of Education: Ms. Helen Luce (415) 556-2135
Library Services Program Officer
50 Fulton Street
San Francisco, CA 94102

Direct contact for information on Higher Education Act Title IIA & IIB. Will help applicant fill out application. Ms. Luce receives information from the Washington office on health, education and welfare legislation affecting libraries and often hears about other related funding sources (eg. HUD and NSF projects) on which she can advise you.

California State Library: Maurice Streitmatter, Research Assistant (916)445-5847
Library and Courts Building
Sacramento, CA 95814
Federal and state grants. Direct contact for LSCA information.

Courses

U.C. Extension, University of California, Berkeley, CA 94720. (415)642-4111
Offers workshops and courses on grantsmanship, proposal writing, and researching foundations.

Special Collections

San Francisco Public Library
Business Branch
530 Kearny Street
San Francisco, CA 94108
(415)558-3946

Foundation Center repository
Annual reports of 300+ foundations
IRS 990's on aperture cards, 11 states, 1970-date
Cumulative List of Organizations Filing as Private Foundations, 1971-date
Registry of Charitable Trusts

University of California
University Research Library
Reference Department
Foundation Collection
Los Angeles, CA 90024

Foundation Center repository
Annual reports of 200+ foundations
IRS 990's on aperture cards, 7 states, 3 most recent years

Services

Foundation Center
888 Seventh Avenue
New York, N.Y. 10019
(212)489-8610

Foundation Center
1001 Connecticut Ave., N.W.
Washington, D.C. 20036
(202)331-1400

Has information about U.S. foundations, compiles bibliographies, publishes how-to information.

Associate Program: $150/year. Telephone reference service, mail service. Copying services (per page charge). Custom computer searches ($30 minimum). Library research services ($20/hour) includes data sheets on foundations who do not publish annual reports, microfiche copies of annual reports, micro-aperture cards of IRS 990's.
Maintains 51 repository libraries throughout the country.

Funding Sources Clearinghouse, Inc.
2600 Bancroft Way
Berkeley, CA 94704
(415)548-5880
Membership plan: For $250 any agency will receive initial computer search to locate foundations which match agency's needs. Funding Sources Clearinghouse then updates throughout the year. Includes biographical profiles on people in the foundations who the agency would be approaching. Liason person to aid in search.

Grantsmanship Center
1015 West Olympic Blvd.
Los Angeles, CA 90015
(213)485-9094
This nonprofit corporation offers a one week course, Monday through Friday, 40 hours, to representatives of nonprofit or government agencies for $295. The courses are given in various cities, and cover program planning, proposal writing, budgeting, researching funding sources. They publish a periodical, Grantsmanship Center News, which emphasizes how to use sources, and includes book reviews and bibliographical section on new publications. Also includes summary of grant programs announced in the Federal Register. 8 issues/year, $15, newspaper format.

Regional Young Adult Project
944 Market, Room 705
San Francisco, CA 94102
(415)543-0890
Contact: Herb Allen
Serves Western U.S., advises and counsels social change groups in funding. Monitors funding for organizations who do not have nonprofit tax status.

Foundations

San Francisco Foundation
425 California, Room 1602
San Francisco, CA 94104
(415)982-1210
Contact: Llewellyn White, Associate Director
Funds projects in areas of art, education, environment, humanities, health,

recreation, social services, and urban affairs.
Community foundation (group of 90+ trusts/bequests) which gives 150-200 grants annually, ranging from $500-100,000, with the average between $10,000-30,000. Deadlines for 1976 application: July 15, September 15. They have a free brochure, "How to Apply for a Grant."

San Mateo Foundation
1204 Burlingame Avenue, Room 10
Burlingame, CA 94010
(415)342-2477
Contact: Bill Somerville

Funds programs located in San Mateo County or which serve San Mateo County residents in areas of health, education, social service, and cultural activities. During the 10 years they have been active the largest grant they have awarded was $12,000. They give $250,000 annually.
The San Mateo Foundation also develops and sponsers symposia bringing together professionals from different areas to focus on one issue. They sponsor workshops on proposal writing and fund-raising.

Vanguard Foundation
4077½ 24th Street
San Francisco, CA 94114
(415)285-0345
Contact: Obie Benz
Laura Bouyea
Evelyn Shapiro

Funds San Francisco Bay Area projects which work for social change through actively fighting for specific changes in institutions in areas of women's rights, alternatives in media, third world community organizing, prison reform, social justice, public interest, mental patients' rights, and economic alternatives.
Over the last 4 years, Vanguard has given $400,000 in grants ranging from $1,000 to $10,000 (usually less than $5,000).
The Vanguard Foundation is a collective donor group that interviews project candidates once a month.

Haymarket People's Fund
2 Holyoke Street
Cambridge, MA 02138
(617)661-8558
Contact: George Pillsbury
David Crocker
Judy Sutphen

Patterned after the Vanguard Foundation, Haymarket funds New England projects which work to redistribute power to low income and minority groups in areas of work place organizing and grass roots community organizing.

Books

Understanding the Money Game & How to Get Into It

Allen, Herb, ed. THE BREAD GAME; THE REALITIES OF FOUNDATION FUND RAISING. 2d ed. San Francisco, Glide, $2.95.
One of the best and most economical guides to the problems of getting grants. Includes bibliography.

BASIC GUIDE FOR THE PREPARATION AND SUBMISSION OF PROPOSALS FOR RESEARCH SUPPORT. Western's Campus Bookstore, Western Michigan University, Kalamazoo 49001. $1.50.
Seminar handout.

Brodsky, Jean, ed. THE PROPOSAL WRITER'S SWIPE FILE: TWELVE PROFESSIONALLY WRITTEN GRANT PROPOSALS - PROTOTYPES OF APPROACHES, STYLES AND STRUCTURES. Taft Products, Inc., 100 Vermont Ave. N.W., Washington, D.C. 20005. 1973. $5.00.
Sample presentations and budgets.

Dermer, Joseph, ed. AMERICA'S MOST SUCCESSFUL FUND RAISING LETTERS. Public Service Materials Center, 355 Lexington Avenue, New York, N.Y. 10017, 1976. $12.75.
67 fund raising letters, with commentaries by their authors, which together garnered some $19 million for colleges and universities, hospitals, social welfare agencies, private schools, health and religious associations.

Dermer, Joseph. HOW TO GET YOUR FAIR SHARE OF FOUNDATION GRANTS. Public Service Materials Center, 1973. $12.00.
What foundations expect, how to research them, appointments and approaches, proposal writing.

Dermer, Joseph. HOW TO WRITE SUCCESSFUL FOUNDATION PRESENTATIONS. Public Service Materials Center, 1970. $8.95.
Step-by-step: writing appointment letters, preparing presentations for general operating funds, special projects and capital funds. Includes many examples.

Dermer, Joseph. THE NEW HOW TO RAISE FUNDS FROM FOUNDATIONS. Rev. ed. Public Service Materials Center, 1975. $8.95.
Sources of foundation information, methods of getting foundation appointments, how to improve your chances while your proposal is being considered, the impact of federal legislation.

FUNDRAISING FROM BAKE SALE TO GRANT. Junior League of Washington, Funding Information Service, 3089 M St. N.W., Washington, D.C. 20007, 1974. $1.
Fundraising techniques, proposal writing, budget preparation, legal groundwork for tax exempt incorporation.

GRANTSMANSHIP: MONEY AND HOW TO GET IT. Marquis Who's Who, 200 East Ohio St., Chicago, IL 60611, $5.00. Rev. ed. 1973.
Foundation and government grant writing. Includes samples and references to other sources.

Hall, Mary. DEVELOPING SKILLS IN PROPOSAL WRITING. Corvallis, Oregon, Continuing Education Publications, 1971. $6.75.
Ideas for proposals, developing the idea, selecting the funding source, writing the proposal.

Hill, William J. GRANT WRITING MADE EASY. Grant Development Institute, 2140 South Holly, Denver, CO 80222. $3.50.
Essential points of proposal writing.

Hill, William J. A COMPREHENSIVE GUIDE TO SUCCESSFUL GRANTSMANSHIP. Grant Development Institute. $24.
Includes samples of recommended techniques.

Hillman, Howard. THE ART OF WINNING FOUNDATION GRANTS. New York, Vanguard, 1975. $6.95.
Includes instructions on the use of basic directories.

HOW TO GET MONEY FOR...1)Conservation and Community Development 2) Education, Scholarships and Fellowships 3) Arts and Humanities, Drug and Alcohol Abuse and Health 4) Youth, the Elderly, the Handicapped, Women, and Civil Liberties. Human Resources Network, 2010 Chancellor St., Philadelphia, PA 19103. 1975. 1,2 and 3: $5.95 each; 4: $7.95, plus $1.50 for postage and handling. They are also available in one volume: USER'S GUIDE TO FUNDING RESOURCES, $42.

Knittle, Fred D. HOW TO OBTAIN FOUNDATION GRANTS. R.L. Houts Associates, 3960 Wilshire Blvd., Los Angeles, CA 90010. 1972. $75.
History and development of foundations, implications of the Tax Reform Act of 1969, tools of research, techniques of solicitation, proposal writing, follow through.

Leibert, Edwin R. HANDBOOK OF SPECIAL EVENTS FOR NONPROFIT ORGANIZATIONS. New York, Association Press, 1972. $12.95.
Fundraising, promotion of special events, public relations.

Marais, Philip Des. HOW TO GET GOVERNMENT GRANTS. Public Service Materials Center, 355 Lexington Avenue, New York, N.Y. 10017. 1975. $13.50.
How to get organized to qualify for government funding, a system and process for identifying funds for which you are eligible, a plan for developing proposals and applications for grants and contracts, a basic management system for money received, a checklist of primary information sources.

Margolin, Judith B. ABOUT FOUNDATIONS. Foundation Center, 888 Seventh Avenue, New York, N.Y. 10019. 1975. $2.00.
How to find information about foundations in books, journals and on microfiche. How to choose foundations for grant requests.

Massachusetts. VITA (Volunteer International Technical Assistance Agency). MANUAL OF PRACTICAL FUND RAISING: RAISING FUNDS FOR PROJECTS SERVING LOW-INCOME PEOPLE. VITA, 115 Gainesborough St., Boston, MA 02115. Rev. ed. 1973. $2.00.
A straightforward presentation on fund raising.

Messinger, Gary S. THE FUND-RAISER'S TOOL BOX. Strategists, Inc., 538 Abrego St., Monterey, CA 93940. 1973. $14.95.
Grant-getting and fund-raising for the small and medium-sized organizations that can't afford professional fees.

Mirkin, Howard R. THE COMPLETE FUND RAISING GUIDE. Public Service Materials Center, 355 Lexington Avenue, New York, N.Y. 10017. 1975. $12.50.
Specifics of raising money from business and labor, foundations, government, memorial giving, bequests, the general public.

National Catholic Development Conference. FUND RAISING BIBLIOGRAPHY. 130 E. 40th St., New York, N.Y. 10016. $24.
More than 1,000 items published thru March 1975. Supplementary list of out of print and rare items.

THE 1976-1977 SURVEY OF GRANT-MAKING FOUNDATIONS. Public Service Materials Center, 355 Lexington Avenue, New York, N.Y. 1976. $8.50
Lists over 1,000 foundations with assets over $1 million or grants of more than $200,000. Tells best time of year to approach them, what kinds of grants they make, whether they will give you an appointment, who to write to.

Phillips, Michael. THE SEVEN LAWS OF MONEY. Word Wheel and Random House, 1974. $3.95.
The past president of Point Foundation (the Whole Earth Catalog group that gave the profits away in grants) and the treasurer of the Glide Foundation shares his unique and stimulating philosophy regarding money and what it does to people.

Shkurkin, Sergei. BY HOOK OR BY CROOK: A FUND-RAISING MANUAL. Vlad Shkurkin, 6025 Rose Arbor, San Pablo, CA 94806. 1973. $2.
Steps in applying for a grant, proposal-writing, fund-raising. Emphasis on needs of alternative groups.

Sommers, Tish and Bülbül. THE NOT-SO-HELPLESS FEMALE. New York, David McKay, 1973. $7.95.
Covers all aspects of feminist activism, including money, its dangers, and how to get it. Important for its feminist perspective.

Tatum, Liston. THE KRC COMPUTER BOOK FOR FUND RAISERS. Public Service Materials Center, 355 Lexington Avenue, New York, N.Y. 10017. 1975. $34.
Computerized fund-raising manual for the non-computerized organization.

U.S. Dept. of Labor, Women's Bureau. LOOKING FOR A GRANT: A KIT FOR GROUPS SEEKING FINANCIAL ASSISTANCE. Washington, D.C. 20210.
Includes sources of information on proposal writing and possible funding, guidelines for grant making and grant getting, program planning and proposal writing. Emphasis on women's programs.

Urgo, Louis A. and Corcoran. A MANUAL FOR OBTAINING FOUNDATION GRANTS. Robert J. Corcoran Co., Fund Raising Council, 40 Court St., Boston, MA 02108. $5.75
Considerations and components of researching and approaching foundations and writing a proposal.

Warner, Irving. ART OF FUND RAISING. Harper-Row. 1975. $7.95.
Although directed toward the professional fund raiser, this has lots of information useful to anyone interested in the subject.

White, Virginia P. GRANTS: HOW TO FIND OUT ABOUT THEM AND WHAT TO DO NEXT. New York, Plenum, 1975. $19.50.

Library Fund-Raising

BOWKER ANNUAL OF LIBRARY AND BOOK TRADE INFORMATION. 20th ed. 1975.
Includes lists of grants compiled from "Foundation News." Check index under "Grants, library." This edition includes "A Proposal Primer" - how to plan and write one.

LIST: LIBRARY AND INFORMATION SERVICES TODAY: AN INTERNATIONAL REGISTRY OF RESEARCH AND INNOVATION. Detroit, Gale Research. vol.4, 1974. $38.
Vol.3,1973: Details of 1,255 projects, reports from 2,364 individuals in 41 states and 40 foreign countries. Broadly grouped into: operations, materials, users, librarians/information scientists, and organizations. Indexed by investigators, organizations, geographic location, funding source, subject.

LIBRARY JOURNAL.
Announces grants received by various libraries and other information agencies in "News" section.

LIBRARY LITERATURE
See Gifts, contributions, etc.; Grants; Foundations, Charitable and educational. Reports what has been funded and how, as well as citing how-to articles.

Friends of the San Francisco Public Library. BOOK SALE MANUAL. 1975. $4.
Committee personnel, collecting books, sorting, pricing them; staffing, arranging and publicizing the sale; the preview sale, financial summaries.

Items marked GPO can be ordered from: Supt. of Documents, Government Printing Office, Washington, D.C. 20402. The code numbers listed are required when ordering.

Grant Administration

GRANTS ADMINISTRATION MANUAL. (Department Staff Manual System, HEW) Irregular. Looseleaf. $13.50 (includes supplements). GPO HE1.6/7;trans.(nos.)
Full details of Federal grant administration requirements.

GRANTS POLICY STATEMENT. (Public Health Service, HEW) 1975. $.90 GPO HE20.2;G76.
Lists and guidelines for all areas of grant administration.

GUIDE FOR ESTABLISHING INDIRECT COST RATES: A GUIDE FOR NONPROFIT INSTITUTIONS. $1 GPO HE1.6/3;c68
Gives principles and standards for determining allowable costs of a project before applying for a government grant. For colleges and universities.

LAYMAN'S GUIDE FOR GRANTS AND CONTRACT MANAGEMENT. Hamilton Printers, 11906 Wilshire Blvd., Los Angeles 90025. $3.95.
How to develop effective management systems.

PROGRAM FOR IMPROVING THE QUALITY OF GRANTEE MANAGEMENT. Vol.1: Financially independent organizations - $.30 GPO HE1.2;G76/3vol.1 Vol.2: Fincancially dependent organizations - $.35 GPO HE1.2;G76/3vol.2.
How to manage all areas of a grant program - a checklist approach.

Revenue Sharing

GETTING INVOLVED - YOUR GUIDE TO GENERAL REVENUE SHARING. 1974. $.40 GPO T1.10/2;R32/2
How it all works, especially those aspects which encourage public involvement in decision-making.

U.S. Treasury Dept. WHAT GENERAL REVENUE SHARING IS ALL ABOUT. 1972. $.55 GPO T1.2;R32/3
AUDIT GUIDE AND STANDARDS FOR REVENUE SHARING RECIPIENTS. 1973. $.90 GPO T1.10/2;Au2
WHAT IS GENERAL REVENUE SHARING? Free from the Office of Revenue Sharing. T1.2;R32/6

REVENUE SHARING CLEARINGHOUSE. 1785 Massachusetts Ave., N.W. Washington, D.C. 20036. Free. Bi-monthly.
Gives current status reports on revenue sharing and articles on other federal funding programs.

Charitable Giving

GIVING U.S.A.:A COMPILATION OF FACTS AND TRENDS IN AMERICAN PHILANTHROPY. New York, American Association of Fund Raising Counsel, Inc. Annual. $2.
Statistical and succinctly written summary of charitable giving.

Butners, Astrida. MOTIVATIONS FOR CHARITABLE GIVING: A REFERENCE GUIDE. The 501 Group, Suite 600, One Dupont Circle, N.W., Washington, D.C. 20036. 1973. $3.25.
A comprehensive bibliography and a summary overview of charitable giving.